

NC STATE UNIVERSITY

Enrollment Information for New Students



Enroll for courses using MyPack Portal system:

To complete your enrollment for classes, please see the information on the Registration and Records website at www.ncsu.edu/registrar. You will also find instructions for using **MyPack Portal**, the online student services system. The Schedule of Courses for the 2009 Summer Sessions and the Fall Semester is available on the Registration and Records website. Please review this information carefully.

You will access **MyPack Portal** using your **Unity ID** and password. To see your Unity ID (as well as your Student ID number) log into your Admissions WolfPAW account and view the Application Status page: wolfpaw.ncsu.edu. Follow the links for additional information about your Unity ID and your default password.

To enroll for classes you must have your advising hold released by your adviser. A list of advisers is available online at www.ncsu.edu/registrar/registration/adviserssummer.html. Information about courses required for your degree is available on the curricula website at www.ncsu.edu/registrar/curricula. Additionally, you can view your degree audit in **MyPack Portal** under Academic Info.

MyPack Portal tutorials are also available on the Registration and Records website at www.ncsu.edu/registrar/publications/tutorials.html.

MyPack Portal Activity Check-List:

Before the Semester Begins:

- Enrollment
- Address Updates
- Privacy Blocks
- Allow Parental Access to Your Records
- View/Print Your Schedule
- View Your Account Status
- Send Comments/Questions

After the Semester Begins:

- View Grades
- View/Print Your Unofficial Transcript
- View Your Academic Summary
- Degree Audit
- Progress Reports
- Verify Your Enrollment

Pre-Enrollment Actions:

- Enrollment for the 2009 Summer Sessions and/or 2009 Fall Semester - Please follow instructions on how to enroll for courses at www.ncsu.edu/registrar/registration/guide.
- Final Academic Record - Transfer students who are currently enrolled at another school or college must have their Registrar forward a final academic record as soon as their grades are available. Transcripts should be sent to the Office of Undergraduate Admissions, NC State University, Campus Box 7103, Raleigh, NC 27695-7103.
- Change of Entry Date - If you decide not to attend North Carolina State University or would like to be considered for another semester, you must notify the Office of Undergraduate Admissions, NC State University, Campus Box 7103, Raleigh, NC 27695-7103 in writing as soon as possible.
- Medical Form - Remember to submit your medical form to the Student Health Services, NC State University, Campus Box 7304, Raleigh, NC 27695-7304 before the first day of class. Failure to submit this form prior to the first day of class will result in your registration being cancelled.
- Housing - If you desire housing and have not received any housing information, contact University Housing, 112 Pullen Hall, NC State University, Campus Box 7315, Raleigh, NC 27695-7315; phone: (919) 515-2440; website www.ncsu.edu/housing.
- Change of Address - It is your responsibility to immediately notify the Department of Registration and Records of any mailing or e-mail address changes, either through **MyPack Portal** or in writing to Campus Box 7313, Raleigh, NC 27695-7313.
- Check your online eBILL (via **MyPack Portal**) for the due date for tuition and fees due for the 2009 Summer Sessions and/or 2009 Fall Semester.

Important Drop-Add Deadlines:

First Summer Session

2nd class day*

Last day to add a course without permission of instructor.

3rd class day*

Last day to enroll or to add a course. Last day to drop a course with tuition adjustment.

12th class day*

Last day to withdraw or drop a course without a grade at the 400 level or below

Second Summer Session

2nd class day*

Last day to add a course without permission of instructor.

3rd class day*

Last day to enroll or to add a course. Last day to drop a course with tuition adjustment.

12th class day*

Last day to withdraw or drop a course without a grade at the 400 level or below.

Fall Semester

5th class day*

Last day to add a course without permission of instructor.

10th class day*

Last day to enroll or to add a course. Last day to drop a course with tuition adjustment.

40th class day*

Last day to withdraw or drop a course without a grade at the 400 level or below.

*For exact dates for your particular enrollment period, see Enrollment Calendar:

www.ncsu.edu/registrar/calendars/index.html

Contact Information:

Registration and Records, 1000 Harris Hall, (919) 515-2572